

Western Region Puerto Rican Council

A NON-PROFIT 501(c)(3) ORGANIZATION

P. O. Box 2028, San José, CA 95109

www.wrprc.org



Dear Food Vendor:

The Western Region Puerto Rican Council proudly presents our 41st Annual SCHOLARSHIP FUNDRAISING EVENT, El "Día de San Juan" SALSA Festival. This year's festival will be held on **Saturday June 22nd, 2019** **at our new location:**

**Swiss Park
5911 Mowry Ave
Newark, CA 94560**

The WRPRC is committed to bringing our guests a first-rate selection of food, merchandise, promotional and informational literature. If you are interested in participating in this year's event as a **food** vendor, please submit the enclosed vendor application on or **before May 31st, 2019**. Returning vendors in good standing with El "Día de San Juan" Salsa Festival are encouraged to submit applications early to secure a prime space. However, past participation in the El "Día de San Juan" Salsa Festival does not guarantee acceptance. Applications will be reviewed for food selection, past performance, and professionalism.

Please take this moment to review the WRPRC food vendor application and festival terms and conditions. The WRPRC Food application fees and refundable cleaning deposit are payable to the WRPRC via check, money order, cashier's check or electronic debit transaction aka Venmo. Log onto <https://venmo.com/wrprc> to submit applicable vendor fees. Checks returned as insufficient will be subject to a \$35.00 bank fee and you forfeit your space to another food vendor. Credit Cards and post-dated checks are not accepted as forms of payment. To secure a prime location, please remit your application and payment as soon as possible payable to:

WRPRC
PO BOX 2028
San José, CA 95109
Attn: Food Vendor Committee

Please note, due to our new venue and conducting business in a different County, DEH vendor fees and DEH food application must be submitted and paid directly to the Alameda CTY DEH. Please log onto www.wrprc.org to access your food application and food vendor requirements or log directly onto Alameda CTY website at: <https://www.acgov.org/aceh/food/temp.htm> to download your **Temporary Food Application and Food Vendor Requirements**. If you should have any questions or need assistance with the process, please feel free to contact us at: wrprc@hotmail.com. We appreciate your business and look forward to seeing you at El "DDSJ" Salsa Festival Scholarship Fund Raising Event!

Sincerely,
Milagros Calderón López
Event Planner 408.425.6048

EL "DÍA DE SAN JUAN" SALSA FESTIVAL - 2019
SCHOLARSHIP FUNDRAISING EVENT
WRPRC FOOD VENDOR APPLICATION



Business Name: _____

Your Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

***Phone: _____ ***Email Address: _____

New applicant Returning applicant

Business Resale License No. (aka Seller's Permit): _____ (mandatory)

***Important - Food Vendors **must** provide a **current** seller's permit to conduct business in the State of California. To apply for a one-time seller's permit at no charge, log onto www.boe.ca.gov and follow the instructions.

WRPRC Food Vendor Application Fees only (excludes DEH fees– paid separately)	
• 10' x 10' Single Food Space (Canopy Rental not included)	\$400
• Temp. Food Facility Permit fee must be paid to Alameda CTY. Log onto www.wrprc.org for application.	
• Refundable Cleaning Deposit (See below #1 & #8 Festival Terms and Conditions)	\$100
	\$500.00

IMPORTANT NOTE: Food Vendors and volunteers must comply with all Health Department codes and standards. The DEH conducts on-site inspections to ensure food vendors are in accordance with all applicable state regulations. **Your vendor fees are non-refundable if you fail to pass the health department on-site inspection.** Lastly, enclosed in this packet you will also find our Festival Terms and Conditions. Please take time to read this document and retain for your records.

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By submitting this vendor application, I/We hereby waive, release and discharge any and all claims for damages for personal injury, death or property damage which may occur as a result of participation in the 41st annual El "Día de San Juan" Festival. I/We agree for myself, my heirs, administrators, executors and assigns, that I/We shall indemnify, make no claim and hold harmless the Western Region Puerto Rican Council, its committee, agents, and its affiliated member club organizations: Centro Borinqueño de Mountain View (CBMV), Puerto Rican Civic Club (PRCC) of San José, Club Puertorriqueño de San Francisco (CPSF), Puerto Rican Union of Mutual Aid (PRUMA), Puerto Rican Organization United for Development (PROUD), any individual Council Member, Club Member, Delegate, Alternate, Member at large, and any person or organization affiliated with the Festival, the Park, City of Newark, their respective elected and appointed officers, official agents and employees and their staff from any and all claims, demands, actions or suits arising out of or in connection with my participation in this event.

I have read, understand, and agree to the WRPRC 2019 El "Día de San Juan" Salsa Festival Scholarship Fund Raising Event terms and conditions as set forth in the food vendor application form. The WRPRC, its affiliated clubs and/or representatives makes no representation to the potential profitability of the Festival.

Printed name: _____

Signature: _____

Today's Date: _____

Business Name: _____

(Please Print clearly)

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Festival Terms and Conditions: RETAIN FOR YOUR RECORDS – DO NOT REMIT WITH YOUR APPLICATION

- 1.) **El “Día De San Juan” Salsa Festival Scholarship Fund Raising Event holds the exclusive rights to sell ALL beverages including, but not limited to, alcoholic and ethnic drinks. Vendors are not permitted to sell drinks of any kind at El “Día de San Juan” Salsa Festival without the written consent of the WRPRC. If found out of compliance, you forfeit your cleaning deposit.**
- 2.) The WRPRC shall have sole discretion to vendor booth/space placement.
- 3.) Vendor doors open at 7:00a.m. and close at 10:00a.m. for vendor set up. Vendors may not be granted access to the festival grounds if he/she arrives after 10:00a.m. Vendor fees are non-refundable and shall be forfeited by vendor if he/she arrives later than 10:00a.m.
- 4.) Food Vendor is permitted to bring a maximum of Six (**6**) assistants with him/her at no cost. Vendors that exceed the limit of Six (**6**) assistants are subject to pay the advanced ticket price for each additional assistant/volunteer and/or representative of your business to gain access to the festival grounds. Vendor and all assistants must show valid ID during check in. For more than Six (**6**) assistants, please present your paid ticket to the gate attendee or you may purchase your ticket at time of check in at the advanced ticket price.
- 5.) The vendor agrees to sell only those items for sale as indicated on vendor application and approved by the Western Region Puerto Rican Council (WRPRC). Food vendors may sell only food items.
- 6.) Vendor must show proof of license to conduct business in the State of California and Board of Equalization permit.
- 7.) The Council and/or park shall not be responsible for vendor’s failure to bring the appropriate supplies to conduct business.
- 8.) Damage to History Park grounds is prohibited. Vendor must maintain booth/canopy area clean and free of food, debris throughout the park. If found in violation, you will be fined and vendor applications will not be honored for future festivals.
- 9.) A complete grounds inspection of your immediate area will be conducted by the History Park staff immediately following the festival. Your deposit will be refunded with a “pass” review from the History park officials. Please note, any rented equipment such as canopy, tables and chairs must be accounted for. Any missing and/or any damage sustained to rented equipment will be deducted from your deposit.
- 10.) Tear down cannot begin before 6:00p.m. and must be completed by 8:30p.m. A LATE FEE OF \$25.00 MAY BE IMPOSED EACH 30 MINUTES PAST PARK CLOSURE. THIS WILL BE DEDUCTED FROM YOUR SECURITY DEPOSIT.