

Western Region Puerto Rican Council - 2018

A NON-PROFIT 501(c)(3) ORGANIZATION

P. O. Box 2028, San José, CA 95109

www.wrprc.org



Dear Information Vendor:

The Western Region Puerto Rican Council proudly presents our 40th Annual *SCHOLARSHIP FUNDRAISING EVENT* El "Día de San Juan" Festival. This year's festival will be held on Saturday June 30th, 2018 from 11:00am – 7:00pm, at:

**San Jose Historical Museum Park
1650 Senter Rd. – San Jose, CA 95112
408/287-2290**

The WRPRC is committed to bringing our guests a selection of first rate vendors to our festival. If you are interested in participating in this year's event, please submit the enclosed vendor application forms on or before midnight June 16, 2018. Returning vendors in good standing with El "Día De San Juan" Festival are encouraged to submit applications early to secure a space. However, past participation in our festival does not guarantee acceptance. Applicants will be reviewed for cleanliness, past performance, previous year's compliance, overall customer satisfaction and professionalism.

We will accept checks, cashier's checks, money orders and electronic **debit** card transactions as forms of payment. Cash and Credit Card payments will not be accepted. To secure a prime location, please remit your application and payment no later than midnight June 16, 2018.

WRPRC
PO BOX 2028
San José, CA 95109
Attn: Festival Committee

Please provide your email address and a current phone number to receive up to the minute information on the status of your vendor application. If you should have any questions, please feel free to contact us at: wrprc@hotmail.com or visit us at our website; www.WRPRC.org. We appreciate your business and look forward to seeing you at El "Día De San Juan" Festival Scholarship Fund Raising Event!

Sincerely,
Milagros Calderón López
Event Coordinator
408.425.6048

EL "DÍA DE SAN JUAN" FESTIVAL - 2018

SCHOLARSHIP FUNDRAISING EVENT INFORMATION VENDOR APPLICATION FORM



Business Name: _____

Your Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

(REQUIRED) Phone: _____ Fax: _____

(REQUIRED) Email Address: _____

(Please print clearly)

New applicant Returning applicant

Business License No.: _____ (mandatory)

Vendor Fees

- | | |
|--|----------|
| • 10'x10' Single Space Booth (Canopy Booth rental not included) | \$400.00 |
| • Refundable Cleaning deposit (see #9 Festival Terms and Conditions) | \$100.00 |
| | \$500.00 |

IMPORTANT NOTE: Enclosed in this packet you will also find our festival terms and conditions. Please take time to read this document and keep for your records.

By submitting this vendor application, I/We hereby waive, release and discharge any and all claims for damages for personal injury, death or property damage which may occur as a result of participation in the 40th annual El "Día De San Juan" Festival. I/We agree for myself, my heirs, administrators, executors and assigns, that I/We shall indemnify, make no claim and hold harmless the Western Region Puerto Rican Council, its committee, agents, and its affiliated member club organizations: Centro Borinqueño de Mountain View (CBMV), Puerto Rican Civic Club (PRCC) of San José, Club Puertorriqueño de San Francisco (CPSF), Puerto Rican Union of Mutual Aid (PRUMA), Puerto Rican Organization United for Development (PROUD), any individual Council Member, Club Member, Delegate, Alternate, Member at large, and any person or organization affiliated with the Festival, the Park, City of San Jose, their respective elected and appointed officers, official agents and employees and their staff from any and all claims, demands, actions or suits arising out of or in connection with my participation in this event.

I have read, understand and agree to the terms and conditions as set forth herein. The WRPRC, its affiliated clubs and/or representatives make no representation to the potential profitability at the festival.

Print your name: _____

Business Name: _____

Your Signature: _____ Today's Date: _____

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Festival Terms and Conditions: KEEP FOR YOUR RECORDS

- 1.) El "Día De San Juan" Festival Scholarship Fund Raising Event holds the exclusive rights to sell **ALL** beverages including, but not limited to, alcoholic and ethnic drinks. Vendors are not permitted to sell drinks of any kind at El "Día De San Juan" Festival 2018.
- 2.) The WRPRC shall have sole discretion to vendor booth/space placement.
- 3.) Doors open at 7:00am and close at 10:00am for vendor set up. Vendors may not be granted access to the festival grounds if he/she arrives after 10:00am. Vendor fees are non-refundable and shall be forfeited by vendor if he/she arrives later than 10:00am.
- 4.) Information Vendor is permitted to bring a maximum of three (3) assistants with him/her at no cost. Vendors that exceed the limit of three (3) assistants are subject to pay the advanced ticket price for each additional assistant/volunteer and/or representative of your business to gain access to the festival grounds. For more than three (3) assistants, please present your paid ticket to the gate attendee or you may purchase your ticket at time of check in at the advanced ticket price.
- 5.) The vendor agrees to sell or display only those items as indicated on vendor application and approved by the Western Region Puerto Rican Council (WRPRC).
- 6.) Vendor must show seller's permit to conduct business in the State of California.
- 7.) The Council and/or park shall not be responsible for vendor's failure to bring the appropriate supplies to conduct business.
- 8.) Damage to History Park grounds is prohibited. Vendor must maintain booth/canopy area clean and free of food debris and trash throughout the park. If found in violation, you will be fined and vendor applications will not be honored for future festivals.
- 9.) A complete grounds inspection of your immediate area will be conducted by the History Park staff immediately following the festival. Your deposit will be refunded with a "pass" review from the History park officials. Please note, any rented equipment such as canopy, tables and chairs must be accounted for. Any missing and/or any damage sustained to rented equipment will be deducted from your deposit.
- 10.) Tear down cannot begin before 6:00pm and must be completed by 8:30pm. A LATE FEE OF \$25.00 MAY BE IMPOSED EACH 30 MINUTES PAST PARK CLOSURE. THIS WILL BE DEDUCTED FROM YOUR SECURITY DEPOSIT.