

Western Region Puerto Rican Council - 2018

A NON-PROFIT 501 (c)(3) ORGANIZATION

P O. Box 2028 - San José, CA 95109-2028

www.wrprc.org



Dear Corporate Vendor:

The Western Region Puerto Rican Council presents our 40th Annual SCHOLARSHIP FUNDRAISING EVENT EL "Día de San Juan" Festival. This year's festival will be held on Saturday June 30th, 2018 at:

**San Jose Historical Museum Park
1650 Senter Rd., San Jose, CA
(408) 264-4201**

The WRPRC is committed to bringing our guests a first-rate selection of corporate vendors to our festival. If you are interested in participating in this year's event as a corporate vendor, please submit the enclosed vendor application forms on or before midnight June 16, 2018. Returning vendors in good standing with El "Día de San Juan" Festival are encouraged to submit applications early to secure a space. However, past participation in the festival does not guarantee acceptance. Applicants will be reviewed for cleanliness, past performance, previous year's compliance, and professionalism. Please take this moment to review the 2018 El "Día de San Juan" Festival terms and conditions. We will accept cashier's checks, money orders and electronic debit as forms of payment. Cash and Credit Card payments will not be accepted. To secure a prime location, please remit your application and payment on or before the due date to:

WRPRC
PO BOX 2028
San José, CA 95109
Attn: Festival Committee

Please provide your email address and a current phone number to receive up to the minute information on the status of your vendor application. If you should have any questions, please feel free to contact us at: wrprc@hotmail.com or visit us at our website; www.WRPRC.org. We appreciate your business and look forward to seeing you at EL "Día De San Juan" Festival Scholarship Fund Raising Event!

Sincerely,
Milagros Calderón López
Event Planner

EL "DÍA DE SAN JUAN" FESTIVAL - 2018

SCHOLARSHIP FUNDRAISING EVENT CORPORATE VENDOR APPLICATION FORM



Business Name: _____

Your Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

(REQUIRED) Phone: _____ Fax: _____

(REQUIRED) Email Address: _____

(Please print clearly)

New applicant Returning applicant

Business Resale License No. (Seller's Permit): _____ **(mandatory)**

***Important – If you are selling any products, you must provide a current seller's permit to conduct business in the State of California for the required collection of sales tax. To apply for a one-time seller's permit at no charge, log onto: www.boe.ca.gov

Vendor Fees

- | | |
|--|-----------------|
| • 10'x10' Single Space Booth (Canopy Booth rental not included) | \$1000.00 |
| • Refundable Cleaning deposit (see #8 Festival Terms and Conditions) | <u>\$100.00</u> |
| | \$1,100.00 |

IMPORTANT NOTE: Enclosed in this packet you will also find our festival terms and conditions. Please take time to read this document and keep for your records.

By submitting this vendor application, I/We hereby waive, release and discharge any and all claims for damages for personal injury, death or property damage which may occur as a result of participation in the 40th annual El "Día De San Juan" Festival. I/We agree for myself, my heirs, administrators, executors and assigns, that I/We shall indemnify, make no claim and hold harmless the Western Region Puerto Rican Council, its committee, agents, and its affiliated member club organizations: Centro Borinqueño de Mountain View (CBMV), Puerto Rican Civic Club (PRCC) of San José, Club Puertorriqueño de San Francisco (CPSF), Puerto Rican Union of Mutual Aid (PRUMA), Puerto Rican Organization United for Development (PROUD), any individual Council Member, Club Member, Delegate, Alternate, Member at large, and any person or organization affiliated with the Festival, the Park, City of San Jose, their respective elected and appointed officers, official agents and employees and their staff from any and all claims, demands, actions or suits arising out of or in connection with my participation in this event.

I have read, understand and agree to the terms and conditions as set forth herein. The WRPRC, its affiliated clubs and/or representatives make no representation to the potential profitability at the festival.

Print your name: _____

Business Name: _____

Your Signature: _____ Today's Date: _____

EL "DÍA DE SAN JUAN" FESTIVAL - 2018

SCHOLARSHIP FUNDRAISING EVENT



Festival Terms and Conditions: **KEEP FOR YOUR RECORDS**

- 1.) El "Día De San Juan" Festival Scholarship Fund Raising Event holds the exclusive rights to sell **ALL** beverages including but not limited to alcoholic and ethnic drinks. Vendors are **not** permitted to sell drinks of any kind at El "Día de San Juan" Festival without the written approval of the WRPRC. Vendors selling beverages without prior consent of the WRPRC will be escorted from the park grounds and your vendor fees will be forfeited.
- 2.) The WRPRC shall have sole discretion to vendor booth/space placement.
- 3.) Doors open at 7:00am and close at 10:00am for vendor set up. Vendors will not be granted access to the festival grounds if he/she arrives after 10:00a.m. The fees paid are non-refundable and shall be forfeited if vendor arrives later than 10:00am.
- 4.) Vendor is permitted to bring a maximum of three (3) assistants with him/her at no cost. Vendors that exceed the limit of three (3) assistants are subject to pay the advanced ticket price for each additional assistant/volunteer and/or representative. For more than three (3) assistants, please present your paid ticket to the gate attendee or you may purchase your ticket at time of check in.
- 5.) The vendor agrees to sell only those items for sale as indicated on vendor application and approved by the Western Region Puerto Rican Council (WRPRC). Corporate and Information vendors may sell or display only items as listed on application.
- 6.) Vendor must show proof of license to conduct business in the State of California. Please submit your valid seller's permit with your application.
- 7.) The Council and/or park shall not be responsible for vendor's failure to bring the appropriate supplies to conduct business.
- 8.) Damage to History Park grounds is prohibited. Vendors must maintain canopy area clean and free of food, debris, etc., at all times. *Rented equipment such as canopy, tables and chairs must be accounted for. Any damage sustained to the rented equipment while in your possession is your responsibility and will be deducted from your deposit. Vendor will be subject to a fine and will not be invited to future festivals if found in violation.*
- 9.) A complete grounds inspection of your immediate area will be conducted by the History Park staff immediately following the festival. Your deposit will be refunded with a "pass" review from the History Park staff and if vendor has met all criteria on #8.
- 10.) Tear down **cannot** begin before 6:00pm and **must** be completed by 8:30pm.